



**Regular Board Meeting
Minutes**

**Board of Trustees, Urban Pathways K-5 College Charter School
Wednesday, July 21, 2021
5:00 P.M.**

VIRTUAL MEETING Due to COVID-19

**Please follow the link below to join the Zoom meeting or dial in at 1-929-205-6099.
The Meeting ID: 894 5871 4197 and Password: 105771**

Join Zoom Meeting

<https://us02web.zoom.us/j/89458714197?pwd=QUo4dGpaVTRYNIRtUDE2c3ozcS93QT09>

Welcome to the Regular Board Meeting of Urban Pathways K-5 College Charter School Board of Trustees.

- 1. (01 Min.)** Call to order.
- 2. (02 Min.)** Pledge of allegiance.
- 3. (02 Min.)** Trustee Members present.
 - KD_X_IG __ AK_X_PS_X_TW_X_
 - Legal Representation: Joshua Pollack
 - Guests: Dan Norman (Managed IT Force), Erik Davis (Omninvest), Leigh Ann Kelly (Omninvest), Dr. Tina Rooks (Consultant)
 - Staff: Ashlee Anthony, Ashley Wagner, Heather Bigney, Janine Macklin, Jenn Floodstrom, Mary Stack, La'Tasha Allen, Sattarah Bolden, Seth Springer
- 4. (05 Min.)** Approval of the June 16, 2021 Board Minutes:
 - Motion to approve the June 16, 2021 Board Minutes made by: PS
 - Seconded by: TW
 - Any discussion: NO
 - All in favor: YES
 - KD_X_IG __ AK_X_PS_X_TW_X_
- 5. (05 Min.)** Approval of the June 28, 2021 Board Minutes:
 - Motion to approve the June 28, 2021 Board Minutes made by: PS
 - Seconded by: TW
 - Any discussion: NO
 - All in favor: YES
 - KD_X_IG __ AK_X_PS_X_TW_X_

6. (05 Min.) Approval of the July 21, 2021 Board Agenda:

- Motion to approve the July 21, 2021 Board Agenda made by: TW
- Seconded by: PS
- Any discussion: NO
- All in favor: YES
- KD __ IG __ AK __ PS __ TW __

7. (02 Min. per comment) Public Comments: NONE

8. (30 Min.) Board recommends approval of the Treasurer's Report: Omnivest
(VOTE TABLED UNTIL AUGUST 21, 2021 BOARD MEETING)

- Motion to adopt the Treasurer's Report made by: ____
- Seconded by: ____
- Any discussion: ____ Yes ____ No
- All in favor: ____ Yes ____ No
- KD __ IG __ AK __ PS __ TW __
- Creating process for paying invoices and processing payroll
- Still gaining access to some systems

9. (05 Min.) Legal Update – Kevin McKenna

- On June 28, 2021 Act 68 (Sunshine Act) was passed. We must not post the agenda on the website 48 hours before the meeting and can not make any adjustments once it has been posted.
- This Act takes effect on August 28, 2021
- We can utilize BoardDocs to schedule the agenda going public 48 hours before the scheduled meeting

10. (15 Min.) CEO Update: Seth Springer

- Old emails endings are back
- New Vendors (Managed IT Force, Acuity, Omnivest)
- 55-70 Students participated in Summer Academic Camp
- Summer Academic Camp Visitors included Turners Dairy, African Dance Teacher, Celebrity Barber, Caterer, and a DJ
-

11. (05 Min.) Admin recommends approval of the Lease of 933 Penn Ave (pending legal review):

- Motion to approve the Lease of 933 Penn Ave by: AK
- Seconded by: TW
- Any discussion: NO
- All in favor: YES
- KD _X_ IG __ AK _X_ PS _X_ TW _X_

12. (05 Min.) Admin recommends approval of the Health and Safety Plan (pending legal review):

- Motion to approve the Health and Safety Plan by: TW
- Seconded by: AK
- Any discussion: NO

- All in favor: YES
- KD __ IG __ AK __ PS __ TW __

13. (05 Min.) Admin recommends approval of the Employee Handbook:

- Motion to approve the Employee Handbook by: PS
- Seconded by: AK
- Any discussion: NO
- All in favor: YES
- KD __ IG __ AK __ PS __ TW __

14. (05 Min.) Admin recommends approval of the Managed IT Force Phone Quote

- Motion to approve the Managed IT Force Phone Quote by: TW
- Seconded by: PS
- Any discussion: NO
- All in favor: YES
- KD __ IG __ AK __ PS __ TW __

15. (05 Min.) Admin recommends approval of the Managed IT Force K-1 Tablet Quote

- Motion to approve the Managed IT Force Tablet Quote by: TW
- Seconded by: PS
- Any discussion: NO
- All in favor: YES
- KD __ IG __ AK __ PS __ TW __

16. (05 Min.) Admin recommends approval of the Managed IT Force Staff Computer Quote:

- Motion to approve the Managed IT Force Staff Computer Quote by: TW
- Seconded by: PS
- Any discussion: NO
- All in favor: YES
- KD __ IG __ AK __ PS __ TW __

17. (05 Min.) Admin recommends approval of the Managed IT Force Service Quote:

- Motion to approve the Managed IT Force Service Quote by: TW
- Seconded by: PS
- Any discussion: NO
- All in favor: YES
- KD __ IG __ AK __ PS __ TW __

18. Motion to enter into Executive Session to discuss legal and personnel issues: ____

- Motion to enter into Executive Session to discuss legal and personnel issues made by:

- Seconded by: ____
- Any discussion : ____Yes ____No
- All in favor: ____Yes ____No
- KD __ IG __ AK __ RG __ PS __ TW __

19. Motion to end Executive Session:

- Motion to end Executive Session made by: AK
- Seconded by: PS
- Any discussion: NO
- All in favor: YES
- KD IG AK PS TW

20. (05 Min.) Personnel Report (TABLED UNTIL AUGUST 18, 2021 BOARD MEETING)

Motion to accept personnel report made by: _____

- Seconded by: _____
- Any discussion : Yes No
- All in favor: Yes No
- KD IG AK RG PS TW

21. Motion to adjourn made by: AK

- Seconded by: PS
- Any discussion : NO
- All in favor: YES
- KD IG AK PS TW

This meeting adjourned at 8:12 am July 31, 2021.