



**Regular Board Meeting  
Minutes**

**Board of Trustees, Urban Pathways K-5 College Charter School  
Wednesday, August 18, 2021  
5:00 P.M.**

**VIRTUAL MEETING Due to COVID-19**

**Please follow the link below to join the Zoom meeting or dial in at 1-929-205-6099.  
The Meeting ID: 849 8461 6748 and Password: 003715**

Join Zoom Meeting

<https://us02web.zoom.us/j/84984616748?pwd=cWc4ZlhJWmdER0l3V2FPckN6YW00UT09>

Welcome to the Regular Board Meeting of Urban Pathways K-5 College Charter School Board of Trustees.

- 1. (01 Min.)** Call to order.
- 2. (02 Min.)** Pledge of allegiance.
- 3. (02 Min.)** Trustee Members present.
  - KD\_X\_IG \_\_ AK\_X\_PS\_\_ TW\_X\_
  - Legal Representation: Joshua Pollak
  - Guests: Leigh Ann Kelly (Omnivest), Denise Johnson (Parent), Hallie Thyben (Parent), Jason Coke (new board member), Lisa Augustin (PPS), Mia (unknown), Tina Rooks, Ms. Willii
  - Staff: Ashlee Anthony, Ashley Wagner, Beth McCollum, Eileen Ford, Gina Marie Potter, Janine Macklin, Jennifer Floodstrom, Kelly Monper, Kristin Green, Kurstyn Edenhart, LaTasha Allen, Linda Williams, Mary Stack, Sarah McBride, Sattarah Bolden, Seth Springer
- 4. (05 Min.)** Swearing in of new Board Members (Swore in Jason Coke)
- 5.** Nominations for Board President (Ms. Davis Nominated)
- 6. (05 Min.)** Board recommends approval of Board President:
  - Motion to approve the Board President made by: TW
  - Seconded by: AK
  - Any discussion: NO
  - All in favor: YES
  - JC\_X\_KD\_X\_IG \_\_ AK\_X\_PS \_\_ TW\_X\_
- 7.** Nominations for Board Vice-President (Mr. Washington Nominated)

**8. (05 Min.)** Board recommends approval of Board Vice-President:

- Motion to approve the Board Vice-President made by: KD
- Seconded by: AK
- Any discussion: NO
- All in favor: YES
- JC\_X\_KD\_X\_IG \_\_ AK\_X\_PS \_\_ TW\_X\_

**9.** Nominations for Board Treasurer (Mr. Coke Nominated)

**10. (05 Min.)** Board recommends approval of Board Treasurer:

- Motion to approve the Board Treasurer made by: KD
- Seconded by: AK
- Any discussion: NO
- All in favor: YES
- JC\_X\_KD\_X\_IG \_\_ AK\_X\_PS \_\_ TW\_X\_

**11.** Nominations for Board Secretary (Dr. Spradley Nominated)

**12. (05 Min.)** Board recommends approval of Board Secretary:

- Motion to approve the Board Secretary made by: AK
- Seconded by: KD
- Any discussion: NO
- All in favor: YES
- JC\_X\_KD\_X\_IG \_\_ AK\_X\_PS \_\_ TW\_X\_

**13.** Swear in 3 hearing officers (Ms. Davis, Mr. Coke, and Dr. Spradley)

**14. (05 Min.)** Approval of the July 21, 2021 Board Minutes:

- Motion to approve the July 21, 2021 Board Minutes made by: AK
- Seconded by: TW
- Any discussion: NO
- All in favor: ALL
- JC\_X\_KD\_X\_IG \_\_ AK\_X\_PS \_\_ TW\_X\_

**15. (05 Min.)** Approval of the July 31, 2021 Strategic Planning Minutes:

- Motion to approve the July 31, 2021 Strategic Planning Minutes made by: AK
- Seconded by: TW
- Any discussion: NO
- All in favor: ALL
- JC\_X\_KD\_X\_IG \_\_ AK\_X\_PS \_\_ TW\_X\_

**16. (05 Min.)** Approval of the August 18, 2021 Board Agenda:

- Motion to approve the August 18, 2021 Board Agenda made by: AK
- Seconded by: TW
- Any discussion: NO
- All in favor: YES
- JC\_X\_KD\_X\_IG \_\_ AK\_X\_PS \_\_ TW\_X\_

**17. (02 Min. per comment)** Public Comments: Ms. Alex Zimmerman wanted to thank the board for the uniform policy change. Ms. Williams was unable to connect due to technical challenges.

**18. (30 Min.)** Board recommends approval of the Treasurer's Report: Omnivest

- Motion to adopt the Treasurer's Report made by: TW
- Seconded by: IG
- Any discussion: NO
- All in favor: YES
- JC\_X\_KD\_X\_IG\_X\_AK\_X\_PS\_\_TW\_X\_
- Leigh Ann presented preliminary June Financials
- YTD we are below budget by \$758,000
- July and August will be presented at the September Meeting

**19. (30 Min.)** Admin recommends moving 1 million dollars from cash on hand to facilities improvement committed funds effective June 30, 2021

- Motion to approve movement of funds from cash on hand to facilities improvement committed funds made by: AK
- Seconded by: TW
- Any discussion: NO
- All in favor: YES
- JC\_X\_KD\_X\_IG\_X\_AK\_X\_PS\_\_TW\_X\_

**20. (05 Min.)** Legal Update

- Act 654 becomes effective August 29, 2021
- Sunshine Act passed and signed in law in June
- Agenda must be posted on website 24 hours before the meeting
- 3 exceptions (emergency business- threat of life and property, if anything arises 24 hours before the meeting, or if anything arises during the meeting)

**21. (05 Min.)** Admin recommends approval of the Parent - Student Handbook (pending legal review):

- Motion to approve the Parent - Student Handbook by: AK
- Seconded by: TW
- Any discussion: NO
- All in favor: YES
- JC\_X\_KD\_X\_IG\_X\_AK\_X\_PS\_\_TW\_X\_
- Dress code without logo (changed)
- COVID information has been added

**22. (05 Min.)** Discussion of 2021-22 Blueprint (Strategic Plan)

- Develop well supported staff
- Team building exercises
- Walkthroughs done multiple times per week
- Staff feedback wanted
- Multiple professional development planned for school year
- Mr. Springer will meet with staff 3 times per quarter... 75 meetings by end of year
- Every class will have a social/emotional class taught 2 times per week
- Small groups one time per week

- Bring in Wesley Family services to come in and help
- Communication has been lacking with families and staff
- Staff made calls to all of our families
- Ms. Williams and Ms. Macklin will provide community support
- Families and Student involvement

**23.** Motion to enter into Executive Session to discuss legal and personnel issues: \_\_\_\_\_

- Motion to enter into Executive Session to discuss legal and personnel issues made by:AK
- Seconded by: TW
- Any discussion: NO
- All in favor: YES
- JC \_X\_ KD \_X\_ IG \_X\_ AK \_X\_ PS \_\_\_ TW \_X\_

**24.** Motion to end Executive Session at **8:11pm**

- Motion to end Executive Session made by: AK
- Seconded by: TW
- Any discussion: NO
- All in favor: YES
- JC \_X\_ KD \_X\_ IG \_\_\_ AK \_X\_ PS \_\_\_ TW \_X\_

Motion to amend the agenda and this new item right before personnel report

- Motion to amend the agenda made by: AK
- Seconded by: TW
- Any discussion: NO
- All in favor: YES
- JC \_X\_ KD \_X\_ IG \_\_\_ AK \_X\_ PS \_\_\_ TW \_X\_

**25. (05 Min.)** Board recommends approval of sublease agreement for 933 Penn Ave pursuant to PPS inspection

Motion to accept approval of sublease agreement made by: AK

- Seconded by: TW
- Any discuss: NO
- All in favor: YES
- JC \_X\_ KD \_X\_ IG \_\_\_ AK \_X\_ PS \_\_\_ TW \_X\_

Motion to recess and reconvene on August 25, 2021 at 4:30pm made at 8:20pm

Motion to accept approval of sublease agreement made by: AK

- Seconded by: TW
- Any discuss: NO
- All in favor: YES
- JC \_X\_ KD \_X\_ IG \_\_\_ AK \_X\_ PS \_\_\_ TW \_X\_

**25. (05 Min.) Personnel Report**

Motion to accept personnel report made by: \_\_\_\_\_

- Seconded by: \_\_\_\_\_
- Any discussion : \_\_\_\_Yes \_\_\_\_No
- All in favor: \_\_\_\_Yes \_\_\_\_No
- KD \_\_ IG \_\_ AK \_\_ RG \_\_ PS \_\_ TW \_\_

**August 25, 2021**

Motion to enter into Executive Session to discuss legal and personnel issues: \_\_\_\_\_

- Motion to enter into Executive Session to discuss legal and personnel issues made by:TW
- Seconded by: AK
- Any discussion: NO
- All in favor: YES
- JC \_X\_ KD \_X\_ IG \_X\_ AK \_X\_ PS \_\_ TW \_X\_

**24. Motion to end Executive Session at 6:15pm**

- Motion to end Executive Session made by: PS
- Seconded by: AK
- Any discussion: NO
- All in favor: YES
- JC \_X\_ KD \_X\_ IG \_\_ AK \_X\_ PS \_X\_ TW \_X\_

We did 1 vote on the following 4 items:

1. Amend Agenda
2. Board recommends updating board calendar to move 9/15/21 & 10/20/21 board meetings to 9/22/21 & 10/27/21 respectively
3. Board recommends the approval of the amendment to the OCTD consulting agreement for additional services through June 15th pending legal review.
4. Personnel report

Board recommends approve of the above 4 items

Motion to approve the above 4 items made by: AK

- Seconded by: TW
- Any discuss: NO
- All in favor: YES
- JC \_X\_ KD \_X\_ IG \_\_ AK \_X\_ PS \_X\_ TW \_X\_

**26. Motion to adjourn made by: AK**

- Seconded by: TW
- Any discussion : NO
- All in favor: YES

- JC\_X\_KD\_X\_IG \_\_ AK\_X\_PS\_X\_TW\_X\_

**This meeting adjourned at 6:17PM.**