

**Regular Board Meeting Minutes**

**Board of Trustees, Urban Pathways K-5 College Charter School Wednesday, March 20, 2024**

**5:00 P.M.**

Welcome to the Regular Board Meeting of Urban Pathways K-5 College Charter School Board of Trustees.

1. **(01 Min.)** Call to order at 5:07pm
2. **(02 Min.)** Trustee Members present

# MB\_X\_ LC A CS\_X\_ AL\_X\_ TW X

* + Legal Representation: Josh Pollack
	+ Guests: Erik Davis (Omnivest)
	+ Staff: Rachel Lucas, Ashlee Anthony, Brandon Coney, and Sattarah Bolden
1. **(05 Min.)** Approval of the February 28, 2024 Board Minutes:
	* Motion to approve the February 28, 2024 Board Minutes made by: AL
	* Seconded by: CS
	* Any discussion: NO
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

1. **(05 Min.)** Approval of the March 20, 2024 Board Agenda:
	* Motion to approve the March 20, 2024 Board Agenda made by: AL
	* Seconded by: CS
	* Any discussion: NO
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

1. **(02 Min. per comment)** Public Comments: NONE
2. **(10 Min.)** Board recommends approval of the February Treasurer’s Report: Omnivest
	* Motion to adopt the Treasurer’s Report made by: CS
	* Seconded by: MB
	* Any discussion: YES
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

# Net income $271,000

# Tuition revenue above budget by $109,000

# Interest Revenue $59,000

# Expenses above budget by $12,000

1. **(10 Min.)** CEO Update
	* Enrollment: We are currently at 320 students
	* The lease agreement for 933 has been fruitful. We are close to finalizing the agreement.
	* We have begun discussions with UP 6-12 about possibly subleasing 925 for the remainder of our contract.
	* We have scouted some new locations for relocation. The two locations we are looking at are 2730 Liberty Ave and 340 46th Street.
	* CBA negotiations have been going very well, with one item remaining for discussion.
	* Alphagraphics has been given the information for the website and will give us an estimate for the completion of the site once they review everything.
	* With the amount of classroom discussions, physical altercations, and breakdowns, there needs to be a new position created for leadership of the student support team. The goal is to create plans to minimize these disruptive behaviors and turn them into learning experiences.
	* Our PPS visit is scheduled for May 16, 2024, we have begun to gather all the necessary items for this audit.
	* We have had many personal development opportunities these past few months with a few more coming up.
2. **(10 Min.)** Administration Update
	* Shared local assessment information
	* Shared BOY/MOY I-ready scores
	* Shared BOY/MOY Dibels scores
	* Shared DRA assessment information
	* Shared Map growth
	* Shared the plan to assist more students on getting closer to be on grade level
	* Board would like breakdown of IEP students by next meeting

#  **9. (05 Min.)** Personnel Report

* + Motion to accept personnel report made by: AL
	+ Seconded by: CS
	+ Any discussion: NO
	+ All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

1. **(05 Min.)** Admin recommends approval of the **Finance** Board Policies: **TABLED**
	* Motion to approve the **Finance** Board Policies made by::
	* Seconded by:
	* Any discussion: Yes No
	* All in favor: Yes No

# MB\_\_ LC CS\_\_ AL\_\_ TW \_

# CS: Is there a spending limit that requires a board signature?

# JP: Last Policy was when the charter was first enacted

# CS: Policy on cash management, who inputs, approves, signs, and sends

1. **(05 Min.)** Admin recommends approval of the **Medical** Board Policies:
	* Motion to approve the **Medical** Board Policies made by: CS
	* Seconded by: AL
	* Any discussion: NO
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

1. **(05 Min.)** Admin recommends approval of the **Operations** Board Policies:
	* Motion to approve the **Operations** Board Policies made by: CS
	* Seconded by: AL
	* Any discussion: NO
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

1. **(05 Min.)** Admin recommends approval of the **Programs** Board Policies:
	* Motion to approve the **Programs** Board Policies made by: CS
	* Seconded by: AL
	* Any discussion: NO
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

1. **(05 Min.)** Admin recommends approval of the **Property** Board Policies:
	* Motion to approve the **Property** Board Policies made by: CS
	* Seconded by: AL
	* Any discussion: NO
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

1. **(05 Min.)** Admin recommends approval of the **Student** Board Policies:
	* Motion to approve the **Student** Board Policies made by: CS
	* Seconded by: AL
	* Any discussion: NO
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

1. **(05 Min.)** Admin recommends approval of Collective Bargaining Agreement with the Urban Pathways K5 Federation of Teachers Alliance For Charter School Employees Local 6056, AFT PA, AFL-CIO as currently proposed by Management:
	* Motion to approve the Collective Bargaining Agreement with the Urban Pathways K5 Federation of Teachers Alliance For Charter School Employees Local 6056, AFT PA, AFL-CIO as currently proposed by Management made by: AL
	* Seconded by: CS
	* Any discussion: NO
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

1. **(05 Min.)** Admin recommends approval of the License Agreement with iPenn Ventures extending occupancy of 933 Penn Avenue through May 31, 2025:
	* Motion to approve the License Agreement with iPenn Ventures extending occupancy of 933 Penn Avenue through May 31, 2025 made by: CS
	* Seconded by: AL
	* Any discussion: NO
	* All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

# Motion to enter Executive Session: @6:53pm

* + Motion to enter Executive Session made by: AL
	+ Seconded by: CS
	+ Any discussion: NO
	+ All in favor: YES

# MB\_X\_ LC CS\_X\_ AL\_X\_ TW X\_

# Motion to end Executive Session:

* + Motion to end Executive Session made by:
	+ Seconded by:
	+ Any discussion: Yes No
	+ All in favor: Yes No

# MB\_\_ LC CS\_\_ AL\_\_ TW \_

# Motion to adjourn:

* Motion to adjourn made by:
* Seconded by:
* Any discussion: Yes No
* All in favor: Yes No

# MB\_\_ LC CS\_\_ AL\_\_ TW \_

**This meeting adjourned at .**