

**Regular Board Meeting**

**Minutes**

**Board of Trustees, Urban Pathways K-5 College Charter School Wednesday, June 29, 2023**

**3:00 P.M.**

Welcome to the Regular Board Meeting of Urban Pathways K-5 College Charter School Board of Trustees.

Join Zoom Meeting

https://us06web.zoom.us/j/87836507100?pwd=VlgzcTNYNWQ1bzcra25zdjIxQlRXQT09

Meeting ID: 873 3650 7100 Passcode: 3254075

1. **(01 Min.)** Call to order @3:15pm
   * **Recessed until 6:30pm**
   * **Reconvened at 6:35pm**
2. **(02 Min.)** Trustee Members present

# LC A CS\_X\_ AL\_\_X AT X TW \_A

* + Legal Representation:
  + Guests:
  + Staff: Kyle Love, Ashlee Anthony, Brandon Coney, and Sattarah Bolden

1. **(05 Min.)** Approval of the May 17, 2023 Board Minutes: (TABLED)
   * Motion to approve the May 17, 2023 Board Minutes made by:
   * Seconded by:
   * Any discussion:
   * All in favor:

# LC CS\_\_ AL\_\_ AT TW \_

Motion to TABLE Approval of the May 17, 2023 Board Minutes: (TABLED)

* + Motion to approve the May 17, 2023 Board Minutes made by: AL
  + Seconded by: AT
  + Any discussion: NO
  + All in favor: YES

# LC CS\_\_X AL\_X\_ AT X TW \_

1. **(05 Min.)** Approval of the June 29, 2023 Board Agenda:
   * Motion to approve the June 29, 2023 Board Agenda made by: AL
   * Seconded by: AT
   * Any discussion: NO
   * All in favor: YES

# LC CS\_\_X AL\_X\_ AT X TW \_

1. **(02 Min. per comment)** Public Comments: NO
2. Admin recommends the approval of the i-Ready Partners Agreement (tabled from May Meeting):
   * Motion to approve i-Ready Partners Agreement made by: \_
   * Seconded by:
   * Any discussion : Yes No

# LC CS\_\_ AL\_\_ AT TW \_

# **UPDATE: Legal completed review and good to go**

1. **(10 Min.)** Board recommends approval of the Treasurer’s Report: Omnivest
   * Motion to adopt the Treasurer’s Report made by: AL
   * Seconded by: AT
   * Any discussion: NO
   * All in favor: YES

# LC CS\_\_X AL\_X\_ AT X TW \_

1. Admin recommends the approval of 2023-2024 School Year Budget:
   * Motion to approve the 2023-2024 school year budget made by: AL
   * Seconded by: AT
   * Any discussion: NO
   * All in favor: YES

# LC CS\_\_X AL\_X\_ AT X TW \_

# Board not against the raise in PD budget, however would like to see breakdown of how money will be spent

# Board would like to know how staff appreciation can be used internally

# Board would like to get away from the verbiage “Staff Retention”

1. **(10 Min.)** CEO Update
   * Top Notch Construction has been chosen for the construction bid. They can in thousands of dollars under any other bid we received.
   * Task Rabbits will be at the school next week to being to move classroom around
   * Stanley Steamers and two other companies will put in bid to clean carpets and floors
   * McKenna is working on policies for the website
   * Reviewing It Contracts: met with Taylor Made and The Wilson Group
   * Plan to not renew with Prestige and bring in on staff facilities manager and new nighttime cleaning company
   * Facilities Manager starts on July 15th. This will lower our cost with using the building maintenance
   * We have hired a new enrollment coordinator
   * We had an internal teacher move to our STEAM position
   * Behavior Aides will now be called Student Support Associates
   * Mr. Love has posted our teaching vacancies online (kindergarten, 3rd grade, 4th grade, Inteventionist, and SPED)
   * All staff will attend “The State of Black Learning”
   * Mr. Coney came in and observed for 6.5 weeks and has a chance to review contracts
   * Classroom changes: Build base in kindergarten to have 3 classes per grades. Long-term goal is 360 kids.
   * Dr. Leeper asked: Do staff have job descriptions?
   * Coey asked: Have they signed them?
2. **(10 Min.)** Administration Update
   * Updated school calendar to include ½ days
   * Attendance was at 87% last month of school
3. **(05 Min.)** Personnel Report

* Motion to accept personnel report made by: AL
* Seconded by: AT
* Any discussion: NO
* All in favor: YES
* LC CS\_\_X AL\_X\_ AT X TW \_

# Motion to enter Executive Session:

* + Motion to enter Executive Session made by: AL
  + Seconded by: AT
  + Any discussion: NO
  + All in favor: YES Yes No

# LC CS\_X\_ AL\_X\_ AT X TW \_

# Motion to end Executive Session:

* + Motion to end Executive Session made by: AL
  + Seconded by: AT
  + Any discussion: NO
  + All in favor: YES

# LC CS\_X\_ AL\_X\_ AT X TW \_

1. Admin recommends the approval of the EEOC Settlement:
   * Motion to approve the EEOC Settlement made by: AL
   * Seconded by: AT
   * All in favor: YES
   * Any discussion : YES

# LC CS\_X\_ AL\_X\_ AT X TW \_

# Pending Thomas Washington approval for different board member to sign as he was not available

1. Admin recommends the approval of 2023-2024 Staffing Template:
   * Motion to approve the 2023-2024 staffing template made by: AL
   * Seconded by: AT
   * All in favor: YES
   * Any discussion :NO

# LC CS\_X\_ AL\_X\_ AT X TW \_

1. Motion to adjourn:
   * Motion to adjourn made by: AL
   * Seconded by: CS
   * Any discussion: NO
   * All in favor: YES

# LC CS\_X\_ AL\_X\_ AT X TW \_

**This meeting adjourned at 8:35pm.**