



**Regular Board Meeting
Minutes
Board of Trustees, Urban Pathways K-5 College Charter School
Wednesday, August 16, 2023
5:00 P.M.**

Welcome to the Regular Board Meeting of Urban Pathways K-5 College Charter School Board of Trustees.

1. (01 Min.) Call to order

2. (02 Min.) Trustee Members present

- LC__ CS_X_ AL__ AT__ X_ TW_ X__
- Legal Representation: Josh Pollack, Maria Kane
- Guests: Ian Croggan (Omnivest)
- Staff: Brandon Coney, Ashlee Anthony, and Sattarah Bolden

3. (05 Min.) Approval of the July 19, 2023 Board Minutes:

- Motion to approve the July 19, 2023 Board Minutes made by: CS
- Seconded by: AT
- Any discussion: NO
- All in favor: YES
- LC__ CS_X_ AL__ AT__ X_ TW_ X__

4. (05 Min.) Approval of the August 16, 2023 Board Agenda:

- Motion to approve the August 16, 2023 Board Agenda made by: CS
- Seconded by: AT
- Any discussion: NO
- All in favor: YES
- LC__ CS_X_ AL__ AT__ X_ TW_ X__

5. (02 Min. per comment) Public Comments: NONE

6. (10 Min.) CEO Update

- Building Construction Underway
 - Bathrooms scheduled to be done by Sunday
 - Carpets were cleaned after 3+ years
 - Bathrooms and hardwood floors (would like to be done 2X per year)
- Nighttime Cleaning
 - Finalized negotiations
 - Contract will be given to board
 - Cost is compatible to other company but more in depth cleaning
- August 9, 2023 Staff came back with a football theme PD

- Great response from staff regarding the State of Black Learning
- Staff would like to return next year
- The conference was a perfect kick off to the school year
- Staff have learned how to teach black students and brought what was taught back
- Enrollment
 - Kindergarten starts August 21st, Grades 1-5 starts 22nd
 - Not quite at 350 yet, but pushing
 - WAMO ad and digital advertising brought in new families
 - Want to prioritize student information system
- New Name
 - Finalizing new logo and other things
 - Once approved will be brought to board
- Staff Moral
 - Staff moral is at an all-time high
 - Staff likes new changes Mr. Coney is bringing, making promises and keeping them
 - Mr. Coney is hopeful with a good team in place
 - The goal is to be the best elementary school in Western PA
- Pittsburgh Afterschool Academy
 - Rent space in our building
 - Tailor end time for our parents
 - Full program education, enrichment, and physical
 - CCIS or self-pay (max \$60)... very cost effective

7. (10 Min.) Administration Update

- Happy to welcome staff back
- Encourages staff to not dwell on the past, focus on the present/future (WIN: W- Whats I-Important N- Now)
- Staff create goals per quarter to implement what they learned during the conference
- School Improvement Plan
 - Last step
 - Worked with AIU
 - ATSI Designation
 - Ms. Lucas/Ms. Anthony made 3-year plan obtainable
 - 3 part plan
 - Instruction
 - Continued improvement of instruction
 - Guided reading blocks
 - Adjusted reading time
 - 75% meeting or exceeding reading goals
 - 60% students read on grade level by year 3
 - Attendance
 - Attendance calculations done with state difference
 - Numbers weren't as good
 - 80% attendance 90% of the time
 - Culture
 - 85% students agreeing that leader in me is assisting in school culture. Will do middle of the year survey
 - Signed off by AIU
 - Shared with stakeholders
 - After board approves, will be shared with state

8. (10 Min.) Admin recommends approval of the 23-24 School Improvement Plan (subject to legal review)

- Motion to approve the School Improvement Plan made by:AT
- Seconded by: TW
- Any discussion: YES
- All in favor: NO
- LC__ CS_A_ AL__ AT__ X TW X
- School Improvement Plan
 - Last step
 - Worked with AIU
 - ATSI Designation
 - Ms. Lucas/Ms. Anthony made 3-year plan obtainable
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- ?CS: When is the steering committee set to meet
 - AA: Meeting is set for September
- ?TW: How were people chosen for the steering committee
 - AA: Guidance from AIU. ATSI advised to add SPED teacher, parent, board member, community member, and admin
- ?TW: Are you going to get any more community members
 - BC: Yes, we can include others
- TW: Suggested adding more community members from other areas to get additional views
- CS: Was the improvement plan looked @ by steering committee members before being built
- ?CS: Were they notified they were joining the committee
 - AA: Yes, they were contacted via email

9. (10 Min.) Admin recommends approval of the 933 Penn Ave sublease (**TABLED UNTIL AFTER EXECUTIVE**).

- Motion to approve the 933 Penn Ave sublease made by: _
- Seconded by: _____
- Any discussion: _____ Yes ___ No
- All in favor: _____ Yes ___ No
- LC__ CS__ AL__ AT__ TW__

10. (05 Min.) Personnel Report

- Motion to accept personnel report made by: CS
- Seconded by: AT
- Any discussion: YES
- All in favor: NO
- LC__ CS_X_ AL__ AT__X_ TW_X__
- Since report these positions have been hired:
 - Cathy Montgomery, 4-5 SPED Teacher starts 9/8/2023
 - Vicki Spilka, 3-5 Math Interventionist
- JP: Nurse contingent: negotiations to bring them over

11. Motion to enter Executive Session: 5:55PM

- Motion to enter Executive Session made by: CS
- Seconded by: AT
- Any discussion: NO
- All in favor: YES
- LC__ CS_X_ AL__ AT__X_ TW_X__

12. Motion to end Executive Session:

- Motion to end Executive Session made by: _____
- Seconded by: _____
- Any discussion: ____Yes ____No
- All in favor: ____Yes ____No
- LC__ CS__ AL__ AT__ TW__

13. Motion to adjourn:

- Motion to adjourn made by: ____
- Seconded by: _____
- Any discussion: ____Yes ____No
- All in favor: ____Yes ____No
- LC__ CS__ AL__ AT__ TW__

This meeting adjourned at _____.